



Yearly Status Report - 2017-2018

Part A

Data of the Institution

| | |
|---|-----------------------------------|
| Part A | |
| Data of the Institution | |
| 1. Name of the Institution | C. M. DUBEY POST GRADUATE COLLEGE |
| Name of the head of the Institution | D K Chakraborty |
| Designation | Principal (in-charge) |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 07752225177 |
| Mobile no. | 9893081599 |
| Registered Email | principalcmd@gmail.com |
| Alternate Email | info@cmdpgcollege.in |
| Address | LinkRoad Bilaspur |
| City/Town | Bilaspur |
| State/UT | Chhattisgarh |
| Pincode | 495001 |
| 2. Institutional Status | |

| | |
|--|---------------------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | Self financed and grant-in-aid |
| Name of the IQAC co-ordinator/Director | Dr.Mrs.BindaSharma |
| Phone no/Alternate Phone no. | 07752225177 |
| Mobile no. | 8085105279 |
| Registered Email | bindasharma70@gmail.com |
| Alternate Email | dubey.veenapani@gmail.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | https://cmdpgcollege.ac.in/Uploads/AQAR-2016-17%20(2)_2021194093022.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | https://cmdpgcollege.ac.in/Uploads/AC-Calendar-2017-18_2021253072259.pdf |

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|----------|----------|-------------|-----------------------|--------------------|--------------------|
| | | | | Period From | Period To |
| 1 | A | 3.02 | 2015 | 15-Nov-2015 | 14-Nov-2020 |

| | |
|---|--------------------|
| 6. Date of Establishment of IQAC | 16-Nov-2015 |
|---|--------------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|--------------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Promotion of Social service activities in the campus | 05-Mar-2018 7 | 620 |

| | | |
|--|-------------------|------|
| Promotion of learning ecosystem | 05-Mar-2018 6 | 856 |
| To install safety measures equipments in the campus viz. fire safety & CCTV Camera | 07-Oct-2017 10 | 3500 |
| Up gradation of laboratories and library using digital technologies | 03-Jul-2017 15 | 610 |
| To develop IT infrastructure for online admission and enrolment | 03-Jul-2017 7 | 1056 |
| No Files Uploaded !!! | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! | | | | |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? To develop IT infrastructure for online admission and enrolment ? Upgradation of laboratories and library using digital technologies. ? To install safety measures equipments in the campus viz. fire safety CCTV Camera ? Promotion of learning ecosystem ? Promotion of Social service activities in the campus

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|--|
| Strengthening the career guidance to students | A career guidance cell was established (formed) An MOU was signed with Tata Institute of Social Science (TISS). Students of various departments attended the classes organised by TISS |
| Upgradation of laboratories and library using digital technologies | Purchase of new laboratory equipmentsutilising funds from research projects and contingency. Proposal received from various departments where send to concerned agencies for assistance. Subscription of INFLIBNET was taken in the central library of the college |
| ? To develop IT infrastructure for online admission and enrolment ? Upgradationof laboratories and library using digital technologies. ? To install safety measures equipments in the campus viz. fire safety CCTV Camera ? Promotion of learning ecosystem ? Promotion of Social service activities in the campus | The mechanism of online admission was done and assistance was provided. |
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

17-Feb-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curricular aspect of the courses of the institution is governed by University Ordinance and guidelines. The institution strives to attain excellence and quality in class room teaching by strictly following academic calendar recommended by the University. The structured system consisting of the staff council, IQAC, Feedback committee, Head of the Departments keep a vigil on the mission and accomplishments of the College. The committee also ensures communication and dialogue amongst the various stakeholders, University and the societal segments. At the very beginning of the session, every department holds a meeting preparing a roadmap in order to look after the needs of the stakeholders and to provide with the best efforts. The initial sessions are dedicated in assessing and judging and at the same time visualizing efforts required and the process to be adopted. Although the syllabus forms the backbone. Yet efforts are made for the peripheral aspects to be discussed in bridging the knowledge gap of the enrolled students. Daily diaries are maintained by the teachers, which are duly monitored by the heads of departments. These diaries contain a summary of the proposed lectures and also enable them to finish their allotment within the stipulated time. The departmental meeting also holds discussion on timetable- the distribution of lesson plan and classes to the faculties. Papers are allotted to each teacher keeping their strengths in their specialization. This timetable is displayed on the notice board. Every fortnight, a departmental meeting is held where the teachers identify the slow and fast learners. The minutes of the meetings are maintained in the register and discussions are also held to formulate a collective view on handling such situation faculty regarding the remedial steps taken. These classes are normally conducted during the free periods of the faculty. For the effective implementation of the curriculum tests, internal tests are regularly conducted. The dates of the tests are declared on the notice board and posted on the whats app group and emails. The sanctity of tests are as per University norms. A strict vigil is kept banning mobiles and adoption of unfair means to a fair evaluation. Project work enables the students for outdoor visits. Classroom teaching is encouraged with interactive "Student Centric Approach". Modern technological tools viz. ICT and involvement of eminent resource persons attend of various disciplines, collaborative programs are adopted for quality teaching to bring excellence to teaching learning process. For effective teaching the faculty members are motivated to various advancement programs like Refresher Courses, Training Programs, Conferences, Seminars and workshops. The faculty is at liberty to implement the curriculum through innovative concepts and methods. Interdisciplinary action is encouraged not to limit the stake holders to a limited purview but to extend the concept to unlimited horizons. Projects and surveys, are integral part of curriculum, undertaken by stakeholders encompasses field works and visits to various institutions and establishments. Evaluation is the next important step in the growth of the stakeholders. This ensures, counselling, special grooming classes for the weaker and marginalized stake

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Nil | Nil | Nil | 00 | Nil | Nil |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|--------------------------|--------------------------|-----------------------|
| Nil | Nil | Nil |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nil | Nil | Nil |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|--------------------------|----------------------|-----------------------------|
| Nil | Nil | Nil |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|--------------------------|----------------------------|---|
| PGDBM | Business Management | 14 |
| PG Diploma | BANKING | 19 |
| MCom | Commerce | 77 |
| MSW | Social Work | 25 |
| MSW | Social Work | 13 |
| BCom | TPP | 39 |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | No |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|---|
| The feedback mechanism on curriculum is an essential component to categorise stakeholders. The information's can be obtained to make the process more efficient. A care should be taken to obtain in receiving scrutinizing and analysing the issues to resolve them. The entire process is student friendly and encourages an uninhibited approach to create clearness and help develop |

confidence in the stakeholders to proceed in their life goals. Criticism and appreciation are to be accepted both on the part of stakeholders and the faculty members, which create a balance in the personality so required in his stressful world. Open discussion is a part of the phenomenon, where the stakeholders not only analysing themselves but also hold a critical view of others. The suggestions ,ideas and views important are recorded and implemented by the department to give them the feeling of comfort and security desired. Matters of importance are recommended to I Q A C to come out of their own suggestion to help assist the department to achieve the desired goal

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| MA | HINDI | 40 | 32 | 2 |
| MA | ENGLISH | 60 | 78 | 24 |
| PGDCA | COMPUTER APPLICATION | 60 | 135 | 60 |
| PG Diploma | BANKING | 60 | 34 | 19 |
| PGDBM | BISSINESS MANAGEMENT | 60 | 75 | 14 |
| BCA | COMPUTER APPLICATION | 45 | 54 | 42 |
| BBA | MANAGEMENT | 30 | 32 | 26 |
| BCom | COMMERCE | 630 | 1809 | 522 |
| BSc | SCIENCE | 565 | 1604 | 553 |
| BA | ARTS | 270 | 289 | 152 |

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2017 | 3344 | 873 | 105 | 105 | 105 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|---------------------------|---------------------------------|
| 105 | 10 | 11 | 3 | 1 | 18 |

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

To focus on effective teaching and learning mechanism the institution rely most strongly on one to one interactive relationship that of mentoring. The program is so designed so as to pair students with experience mentors so that they can assist in their groups. The responsibility to teach valuable academic skills as well as lifelong and professional tools are interested upon the mentors. Mentors are available to the mentees whenever the need may arise. The design of the college mentoring program is done by the I Q A C where the objective is Specific, Measurable, Attainable, Relevant and Time bound. The departments are appraised of the objective and the ones of implementation lies on head of the department. A close scrutiny of the forms obtained by the mentee which carries a detailed account of their 'own persona' .the strengths ,weaknesses and areas of focus are identified upon .In post graduate programmes the mentor mentee ratio is 130 which last till the completion of the programme. The disparity amongst the students such as the potential, financial and economic family background and aspiration help faculty to adopt the mechanism likewise. The initial step is focus on building up a healthy and strong bond. Areas of concerned are- • Academic • Regularity and sincerity • Participation in other activity and events • Behaviour and conduct This is achieved by monitoring the attendance of the mentee evaluation through their performance in internal/unit test participation in creative and cultural activities and observing their conduct in and outside the classroom .these observation are recorded and discussed with the head of the department in regular meetings. Students who require special care are given extra time so as to facilitate their growth. At the close of the session the mentors submit a report to the Head Of the Department .thus the entire process helps give individual attention to every student, motivation and encouragement is also given to shed of their inhibition and to stretch there potential psychological support is also given to bust the performance related stress and to make them comprehend and understand their duties ,responsibilities as a whole.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 4217 | 105 | 1 : 40 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 80 | 80 | 25 | 25 | 31 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|--|
| 2017 | Dr. Veenapani Dubey | Assistant Professor | Elected as Councilor of IAAT(Indian Association for Angiosperm Taxonomy) |

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| | | | | |

| | | | | |
|---------------------------|-----|------|------------|------------|
| BA | 001 | YEAR | 28/04/2018 | 07/07/2018 |
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution as per the guidelines of the University conducts an external and internal examination. The external examinations are conducted the University and it has a well designed pattern where it takes into account the schedule, design of the question papers and evaluation. In case of personal grievances, the University provides opportunity of revaluation. There is also a provision for RTI where the stakeholder's grievances are declined. The internal tests are conducted by the institution. To avoid dissatisfactions we adopt a well designed process. It starts with faculty trying to cover up portions to be asked for the internal tests. In this process we have a collection of question banks where the stakeholders are apprised with a pattern and the content. The faculties on their own part help them in preparing model answers. We encourage the students to prepare notes on every topic of their own. This process is monitored by the faculty. Strengths, weaknesses are discussed. Group discussions in the class also open their mind to different approaches making use of the library is also an integral part of teaching-learning methods. During practical examination external examiner assesses stakeholder performance through experimentation, sessional record and viva-voce to have a holistic approach for their evaluation. The annual result is displayed on the University Website. Steps taken to tackle the grievances:-

- The students are permitted to go through valued answer books and to have open discussions. This, in case of any grievance, is addressed to through consultation and counseling.
- Best answer copies is displayed so that the students get to know best to prepare answers.
- Poor performers with regular attendance are given another chance to improve on their performance.
- Students are given a free hand to choose a topic for their project work, which is a part of their internal examination.
- In the annual system as well as in Semester System of examination University has taken care to have provision of Supplementary examination and to appear in back papers.
- Counseling sessions are held to tackle drop out problem, stress and the demands of the academic excellence.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the academic calendar provided by the University. This calendar contains the guideline as per to admission examination cocurricular activities. The college tries to fit in the plan issued by the academic calendar and are displayed on the college website. It is also displayed on the notice boards, in necessary directors are given to the department for deliverance. Each head of the department does prepare time table which is again displayed on the notice boards. The faculties are allotted with the respective courses and entire process is monitored by the Principal. Maintenance of daily Diaries and attendance registers are also compulsory. For PG programs two unit tests and a project is compulsory. The projects are done under the supervision of the faculties. The two unit tests to be held are also declared in advance as for the convenience of the students. The Principal monitors through the H.O.D that the respective cover faculties complete their allotted courses within the stipulated time and the unit tests are held as per the schedule, but the Institution also maintains a flexible approach in conducting these tests. In case of condition the dates are manipulated for the convenience of the students in consultation with the various faculties. In the UG program also we have to conduct internal test which is again compulsory for all students. All the three faculties Deans prepare a timetable table which is displayed on the college website and also displayed on the college notice boards. The department also circulates information in the WhatsApp group created by them. The other

curricular activities such as cultural, sports are also held as per schedule. Our college follows academic calendar given by the university and public holidays by the state government. The academic calendar provides important information about teaching dates, examination dates, extra co-curricular activities, semester and annual based examinations. Filling of examination and enrolment forms are chronologically schedule as per university notification.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://cmdpgcollege.ac.in/show/po-and-co-2017-18>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| 414 | MA | HINDI | 7 | 2 | 28.57 |
| 404 | MA | ENGLISH | 36 | 27 | 75 |
| 072 | PGDCA | COMPUTER APPLICATION | 59 | 51 | 86.44 |
| 071 | PG Diploma | BANKING | 19 | 17 | 89.47 |
| 070 | PGDBM | BUSINESS MANAGEMENT | 14 | 13 | 92.86 |
| 018 | BCA | COMPUTER APPLICATION | 29 | 17 | 58.62 |
| 015 | BBA | BUSINESS MANAGEMENT | 20 | 20 | 100 |
| 009 | BCom | COMMERCE | 461 | 427 | 92.62 |
| 006 | BSc | SCIENCE | 395 | 321 | 81.27 |
| 003 | BA | ARTS | 127 | 113 | 89.98 |

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://cmdpgcollege.ac.in/Uploads/SSS-2017-18_2021094172058.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil | 00 | Nil | 0 | 0 |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------------|
| ETHICAL HACKING CYBER SECURITY | Computer Science | 13/10/2017 |
| 3rd National Conference on Prospects of innovations of Zoological Society of Chhattisgarh | Zoology | 02/12/2017 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nill | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| Nill | Nill | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 00 | 00 | 00 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Nill | Nill |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|-------------------|------------|-----------------------|--------------------------------|
| National | Zoology | 1 | Nill |
| National | Botany | 1 | Nill |
| National | Pol.Sc | 1 | Nill |
| National | Commerce | 1 | Nill |
| No file uploaded. | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|-------------------|-----------------------|
| BOTANY | 2 |
| COMMERCE | 2 |
| No file uploaded. | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the | Name of | Title of journal | Year of | Citation Index | Institutional | Number of |
|--------------|---------|------------------|---------|----------------|---------------|-----------|
|--------------|---------|------------------|---------|----------------|---------------|-----------|

| Paper | Author | | publication | | affiliation as mentioned in the publication | citations excluding self citation |
|--|----------------------------------|----------------|-------------|-----|---|-----------------------------------|
| Eriocaulaceae of Rice Fields of Bilaspur in Chhattisgarh | Snehal Moghe and Veenapani Dubey | Current Botany | 2017 | 131 | CMDubey PG College ,Bilaspur | 131 |

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--|----------------------------------|------------------|---------------------|---------|---|---|
| Eriocaulaceae of Rice Fields of Bilaspur in Chhattisgarh | Snehal Moghe and Veenapani Dubey | Current Botany | 2017 | 6 | 131 | CMDubey PG College ,Bilaspur |

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 7 | 40 | Nill | Nill |
| Presented papers | 1 | 13 | Nill | Nill |
| Resource persons | Nill | 2 | Nill | Nill |

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--|--|--|--|
| Blood Donation Camp | NSS/Bilasa blood bank | 2 | 220 |
| Certificate Distribution to unorganized worker | NSS/Press club of Bilaspur | 2 | 35 |
| Diabetes Day | NSS/Insitutaion level | 2 | 33 |
| Women Empowerment Drive | NSS/Insitutaion level | 2 | 121 |

| | | | |
|-------------------------------|--|---|-----|
| SanjeevaniAbhiyan Seminar | NSS/Insitutaion level | 2 | 170 |
| Cleanliness Fortnight | NSS/Insitutaion level | 2 | 150 |
| Plantation | NSS/Insitutaion level | 2 | 107 |
| International Yoga Day | NSS/Art of living foundation | 2 | 90 |
| Organizing Advisory Committee | NSS/Gram Panchayat and nominated members | 2 | 12 |
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|---------------------|-------------------------------------|------------------------------|
| Blood Donation | Appreciation Letter | Director, Bilasa Blood Bank | 220 |
| Free health checkup | Appreciation Letter | CMO Kota | 90 |
| Diabetes Day | Appreciation Letter | President Bilaspur Diabetes Society | 33 |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------------------|---|---|--|--|
| PRODUCTION PLANNING | DIGITAL WEIGING SYSTEM PVT LTD., BILASPUR (C.G) | VOCATIONAL TRAINING (MANAGEMENT) | 1 | 1 |
| TRAINING PROGRAMME | NARMADA DRINKS, BILASPUR (C.G) | INDUSTRIAL VISIT (15 DAYS) (MANAGEMENT) | 1 | 1 |
| ANALYSIS OF CREDIT CARD IN SBI | STATE BANK OF INDIA, BILASPUR (C.G) | BANK SURVEY REPORT (MANAGEMENT) | 1 | 1 |
| EDUCATIONAL LOAN | IDBI BANK, BILASPUR (C.G) | BANK SURVEY REPORT (MANAGEMENT) | 1 | 1 |
| HOME LOAN | BANK OF INDIA, BILASPUR (C.G) | BANK SURVEY REPORT (MANAGEMENT) | 1 | 1 |
| CURRENT ACCOUNT | BANK OF INDIA, BILASPUR (C.G) | BANK SURVEY REPORT (MANAGEMENT) | 1 | 1 |

| | | | | |
|------------------------------------|--|---------------------------------|---|---|
| TRAINING | LAXHMI MAHILA NAGRIK SAHKARI BANK, BILASPUR (C.G) | BANK SURVEY REPORT (MANAGEMENT) | 1 | 1 |
| CURRENT ACCOUNT | BANK OF INDIA, BILASPUR (C.G) | BANK SURVEY REPORT (MANAGEMENT) | 1 | 1 |
| LICS SINGLE PREMIUM ENDOWMENT PLAN | DIVISIONAL OFFICE, CAB BRANCH, MAGARPARA, BILASPUR (C.G) | INSURANCE SURVEY REPORT | 1 | 1 |
| HOME LOAN | BANK OF INDIA, BILASPUR (C.G) | BANK SURVEY REPORT | 1 | 1 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|--|----------|
| Inter-Collegiate Workshop on Animal Modelling | 60 | CMDubey PG College | 01 |
| Faculty Exchange | 25 | Honorarium from PGBT College, Bilaspur | 02 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|------------------------------|---|---------------|-------------|-------------|
| IT TRAINING | SPOKEN TUTORIAL - IIT BOMBAY | IIT Bombay | 13/10/2017 | 25/01/2018 | 1300 |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--|--------------------|--------------------|---|
| Tata Intuition of Social Science ,Mumbai | 18/08/2017 | Certificate Course | 44 |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 4000000 | 3937187 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|------------------------------|-------------------------|
| Classrooms with Wi-Fi OR LAN | Existing |
| Seminar Halls | Existing |
| Laboratories | Existing |
| Class rooms | Existing |
| Campus Area | Existing |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| NILL | Nill | NILL | 2021 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|-----------------------|----------|---------|-------------|--------|-------|---------|
| Text Books | 40625 | 3902679 | 107 | 27042 | 40732 | 3929721 |
| Reference Books | 4546 | 795269 | 164 | 26004 | 4710 | 821273 |
| Weeding (hard & soft) | 17000 | 1010000 | 6600 | 792000 | 23600 | 1802000 |
| No file uploaded. | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NILL | NILL | NILL | Nill |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
|------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|

| | | | | | | | | | |
|----------|----|---|---|---|---|---|----|----|---|
| Existing | 44 | 2 | 3 | 2 | 2 | 4 | 44 | 15 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 44 | 2 | 3 | 2 | 2 | 4 | 44 | 15 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 10 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NILL | Nill |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 1884189 | 1884189 | 3937187 | 3937187 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Policy and the Procedure For Maintaining and Utilizing Physical Academic and the Support Facilities Our college has a set of established procedures and policies for maintaining and utilising physical academic and support facilities i.e. laboratory, library, sports complex, computers, classrooms etc. • Physical Facilities : The classrooms Boards and furniture facilities utilised regularly by the students but sometime it is also made available for the other governmental and non-governmental organisation for conducting the competitive exams like PSC ,PET, CA and VYAPAM. The maintenance and the cleaning of the classroom and the laboratories are done with the effort of the non-teaching staff and in major cases the college goes for the maintenance contract to local expert. The College garden is maintained by the gardener appointed by the institute. Computers: The college has adequate number of computers with internet connections and the utility software distributed in different locals like office computer department, library etc. All the stakeholders have equal opportunity to use these facilities as per the rules and the policies of the institution. The central computer laboratory is open for the students at the appointed time. The office computers consist of the office software, making the work easier and systematic. The department and the staff can make use of the computer systems with internet in their department. In addition to that majority of the staff have their own laptop. The computer related facilities are maintained on contractual basis. The College website is maintained regularly. Electrical and the Plumbing related maintenance is done with the help local skilled persons and the expenditure is done from budget allotted by the college. Maintenance Of Library: For maintenance of Library infrastructure and facilities, the Library committee and the administration have been given the responsibility to purchase, procure books, manuscripts and other material as per the recommendation received from the department of the colleges. The departments of the College have a good stock of text and reference books in their departmental libraries for enriching the library. The library committee organises reading sessions and competition among the students. At times donation of books from students, Teachers and alumni are received. Maintenance Of

Laboratories: The laboratory equipments, specimens and other necessary chemicals are purchased by the office of the Principal and purchase committee as per the requirement of the teaching department of the college. The science students of the college are taught and trained about the use and maintenance of the laboratory items. **Sports:** In our College a separate Sports Block provides sports facility to the all college students. The necessary goods and sports articles are purchased by the office of the Principal as per the recommendation of the Sports in Charge. The Purchase Committee purchases them by calling quotation from the reputed sport outlets. Necessary steps are taken by the authority to develop the sport activity of the students. Outstanding sports person are publicly facilitated and also financial support is provided to them if necessary. **Classrooms:** The maintenance of classroom is a regular exercise. The cleanliness of classroom is ensured by a group

https://cmdpgcollege.ac.in/Uploads/4.4.2%202017-2018_2021074164638.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution | Late Pt. Bhagwat Prasad Dubey Student Scholarship | 43 | 345600 |
| Financial Support from Other Sources | | | |
| a) National | Post Matric Scholarship | 1398 | 6926996 |
| b) International | 00 | Nil | 0 |
| No file uploaded. | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|---------------------------|
| LIFE STYLE MANAGEMENT THROUGH YOGA | 21/08/2017 | 50 | Sports Dept. |
| Remedial coaching | 09/10/2017 | 5 | Mathematics Dept. |
| Remedial coaching | 25/01/2018 | 32 | Sanskrit Dept. |
| Remedial coaching | 11/09/2018 | 9 | Chemistry Dept. |
| Remedial coaching | 24/01/2018 | 357 | Commerce Dept. |
| Remedial coaching | 01/10/2018 | 3 | Biotech Dept. |
| Remedial coaching | 10/10/2017 | 2 | Micro Dept. |
| Remedial coaching | 11/10/2018 | 4 | Business Management Dept. |
| Bridge course(Business Mathematics) | 17/08/2017 | 45 | Commerce Dept. |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|--------------------|--|--|--|---------------------------|
| 2017 | NILL | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 18 | 18 | 5 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| First Track Solution, HDFC Bank Ltd., Indusind Bank Ltd., Sales Marketing | 31 | 1 | Nill | Nill | Nill |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|----------------------------------|-------------------------------|
| 2017 | 3 | B.A. | B.A. | C.M.Dubey P.G. College | M.A. Sanskrit |
| 2017 | 43 | B.Com | B.Com | C.M.Dubey P.G. College | M.Com. |
| 2017 | 2 | B.Sc. Botany | B.Sc. Botany | Jiwaji University Gwalior (M.P.) | M.Sc. Biochemistry |
| 2017 | 6 | B.Sc. Bio | B.Sc. Bio | Dr. CVRU Bilaspur | M.Sc. Botany |
| 2017 | 4 | B.Sc. Bio | B.Sc. Bio | C.M.Dubey P.G. College | M.Sc. Microbiology |
| 2017 | 11 | B.Sc. Bio | B.Sc. Bio | C.M.Dubey P.G. College | M.Sc. Zoology |

| | | | | | |
|---------------------------|----|----------------|----------------|------------------------|-------------------|
| 2017 | 7 | B.Sc. Com. Sc. | B.Sc. Com. Sc. | C.M.Dubey P.G. College | M.Sc. (CS) |
| 2017 | 18 | B.Sc. Maths | B.Sc. Maths | C.M.Dubey P.G. College | M.Sc. Physics |
| 2017 | 5 | B.Sc. Bio | B.Sc. Bio | C.M.Dubey P.G. College | M.Sc. Chemistry |
| 2017 | 11 | B.Sc. Maths | B.Sc. Maths | C.M.Dubey P.G. College | M.Sc. Mathematics |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------------------|---|
| NET | 1 |
| SET | 6 |
| Any Other | 1 |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---------------------------|------------------|------------------------|
| Badminton (Men) | Inter Collegiate | 16 |
| Badminton (Women) | Inter Collegiate | 4 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2017 | Nill | National | 1 | Nill | Nill | Nimish Singh |
| 2017 | Nill | National | 1 | Nill | Nill | AdityaPr ajapati |
| 2017 | Nill | National | 1 | Nill | Nill | LaxmiPai kra |
| 2017 | Nill | National | 1 | Nill | Nill | Priyanka Sonwani |
| 2017 | Nill | National | 1 | Nill | Nill | Arpan Mishra |
| 2017 | Nill | National | 1 | Nill | Nill | Imtiyaz Khan |
| 2017 | Nill | National | 1 | Nill | Nill | Kundan Singh Rajput |
| 2017 | Nill | National | 1 | Nill | Nill | M. Sai Kumar |
| 2017 | Nill | National | 1 | Nill | Nill | Mala |

| | | | | | | |
|---------------------------|------|----------|---|------|------|---------|
| | | | | | | Sahu |
| 2017 | Nill | National | 1 | Nill | Nill | Durpati |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Enrolled students of our college have active and significant representation in various academic, administrative and extracurricular activities through departmental Board of Studies, Internal Quality Assurance Cell, Amalgamated Fund committee, Sports committee, Cultural committee and other different committees along with various student unit like departmental association, NCC, NSS, YRC and student council. The College has an active Student Council which is constituted through direct nomination on merit basis/as per guidelines provided by the department of Higher Education, Government of Chhattisgarh under the recommendation of Higher education of India / Lyngdoh Committee. The student council constituted as an elected body comprises of President, Vice President, Secretary, Joint Secretary and Class representatives. The entire activities have been performed under the supervision of Professor in-charge, as directed by the Principal. The constitution, functions and activities of Student council is enshrined in the schedule of college program /calendar. The departmental associations (in postgraduate department only) are also constituted by merit /mass opinion, as per the norms of the department and their activities are conducted under the guidance of Head of the department concern. Apart from the activities of student council concerned to the college, the departmental associations have performed their activities and representation involved with the department concerned. The students have active representation in the academic bodies of the institution. The Board of Studies of every department has a post graduate meritorious alumnus as student representative. The student representative engages in the curriculum design and development. The feedback of the students is also considered while designing the curriculum. The Student Council draws up the program of activities to be undertaken by the council during the academic session and make necessary arrangement for the implementation of the program like debate, quiz completion, model exhibition etc. Apart from this, the Student Council actively participates in the planning of the Cultural, Literary and Sports activities of the college and encourages the students to participate in the same. They have actively participate to organize Teacher's day, Sarasvatipooja celebration and Annual day function as well as Prize distribution. The President of Students Council constitutes a student Grievance Redressal Society and Student Welfare Society. Through both these Societies, the grievances of the students are readdressed in consultation with the College administration. The Student Council also participates in the extension activities conducted by the NSS unit, NCC unit, Red Cross unit etc. These include Plantation Program, Blood Donation Camp, Health Awareness Campaign, Cleanliness drive etc. Thus the Student Council has a proactive role in the academic, administrative, cultural activities of the college

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

88

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

One meeting was organized in the month of October 2017. The various issues concerning Alumni involvement in various activities viz. remedial classes, special emphasis on slow learners and for advance learners, Industrial-interaction were discussed. Suggestions from the Alumni to strengthen the placement-cell were given. Alumni engagement for various activities for the development of the college was discussed for implementation. Voluntary services were offered for the development of Garden having founders Statue.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution delegates responsibilities and assigns roles to for smooth functioning and execution. Admission is a very important process of the various activities which the institution undertakes. The Principal keeps in mind participative and goal oriented alongwith, Vice-Principals delegates a team to supervise the process of the institution. Deans of respective faculties have their own cell work with other staff teaching and non-teaching. There is a help desk at the entrance of the premises which assists the new comers to look to needs and requirements. The Law and order committee is constantly on the move within and outside the premises to help check untoward activity. The administration monitors the whole scenario through its office as the entire campus is under camera security surveillance. Members of the counseling committee attend to students to seek career guidance. These members assess and evaluate the students by counseling and try to give the required support sought by the stakeholder. The admission cell has member who's roles are clearly defined. This group is constituted of teaching and non-teaching office staff who scrutinize the documentation and prepare merit list as per the guidelines of the higher education. The policy of reservations as per government norms is adopted. The Incharge prepares the merit list and publishes within time limits. The IT Cell takes care of data entry and uploading the merit list through online/ offline platforms. Students are personally informed through their email/ SMS. Thus the entire process is carried meticulously in a synchronized manner through coordination and a team work. Another important responsibility of the institution is that to conduct and maintain the sanctity of examination. This process includes examination and evaluation both these methods are an important activity of the program. The initial help identify the level of attainment evaluation helps us to improve the level of attainment of the students. The University provides provision for conducting internal/ Unit tests for PG/ UG students. Every Department in the guidance of the Head conducts the desired tests as per schedule. The Principal constitutes an office of Controller examination who alongwith Deans and Heads of Departments executes the initial planning of the time table and its display and online /offline notifications by IT Cell. The examinations are conducted in three shifts. The Examination Superintendent alongwith it Dy Superintendent prepares the seating plan. Invigilators are kept a vigil to restrain cheating and other malpractices. The Principal and Vice Principal keeps an eye on the entire function. The valuations of answer copies are done by the faculties not only assess but also apprise the students of the short coming. Best answer is displayed to the students for required upgradation and the performance. Absentees are given another chance and it is mandatory for appearing in the annual examination. This decentralized and assigning responsibility helps making the process efficient, transparent and student friendly. For holding the

practical examination and annual examination same process is followed.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|----------------------------|---|
| Curriculum Development | The college follows curriculum of its affiliating university, ABVV Bilaspur C.G. The strategy of the institution is to augment this curriculum through courses to first year students at the beginning of the session. The students have been assigned curricular topics for internal assessment. Career Oriented Program (COP) in some programs like TPP by Commerce Dept. and PGDIB (PG diploma in Banking) and PGDBM (PG diploma in Business Management) by Management department and PGDCA by Com. Sc. dept. have also been included. The faculties Encourage the students to join certificate courses run by other institutes of repute. Extended discussions of topics outside the classrooms are promoted. |
| Teaching and Learning | Various innovative methods had been adopted by various departments of the college. The language teachers emphasize upon grammar, essay and letter writing, reading texts, communication skills and vocabulary. Botany Department practices "plant of the day" activity daily. Identification of Plants by Botany departments and identification of Birds/animals by Zoology department is being undertaken. The students are made to learn Basic laboratory skills by the science department. Use of PPT in class room teaching by using LCD projectors by science departments. Students are encouraged for exhaustive use of Library. Library has been provided with internet facility. Extra Classes are also being promoted. |
| Examination and Evaluation | The institution takes regular Unit Taste, Internal Assignments, Student Seminars, Extra Classes for Remedial Coaching for slow learner are being promoted. Co-curricular activities of departmental societies/associations are being regularly conducted. VgyanParisad of Science faculty organizes various guest lectures of eminent speakers. |

| | |
|--|---|
| | Study materials from science department and the personal books are being given to the needy students. |
| Research and Development | 6 Departments are the recognized research center of the AtalBihariVishwavidyalaya. Various faculties and students registered under the supervisor peruse research work for P.HD. degree in them. Faculties are encourage participates in seminars, conferences, workshops. They are also encouraged to submit different research proposal for grants. Laborites are continuously enriched in infrastructure and learning equipment. |
| Library, ICT and Physical Infrastructure / Instrumentation | ? Library, ICT and Physical Infrastructure /Instrumentation Library resources are enhanced every year in terms of the numbers of books. Library automation increase in ICT facilities in terms of computer and internet access has been continuing. Efforts are being done to bring funds for enhancement of instruments/equipment for laboratories. |
| Human Resource Management | Viewing the limited no of teachers as sanctioned by state govt., generation of useful human resource hours in terms of curricular and official work, the college appoints staff from contingency. Supporting staff on daily wages is also appointed. |
| Industry Interaction / Collaboration | There is no formal mechanism for industry interaction/collaboration but the students of management department interact with local industries like DevBhog Milk Plant, Godavari Power Ltd. Some students also perform to do their project work in Apollo Hospital ,Gramin Bank , ICICI Bank etc. for practical knowledge and hands on. |
| Admission of Students | College follows the admission schedule defined by the parent university and the rules of state higher education department. Since the no of application in some subject accede more than the no of available seats, the process of admission is done purely on the merit basis. Collection of application form is manual but the admission data is uploaded digitally. There is huge rush in the science stream and commerce. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------|---------|
|-------------------|---------|

| | |
|-------------------------------|---|
| Administration | Principal cabin has been laced with computer, internet, printer and scanner so that data acquisition, reception and response to letters from university and education department through email are routine practice. The administrative office is fully computerised and provided with internet on LAN, Printers, scanners, reprographic machines, 33 CCTV cameras fitted on campus to assist smooth administration. |
| Finance and Accounts | Receipt of permanent teachers faculties are provided through govt. norms by online payment. Temporary faculties and temporary supporting staff are paid their salaries by the account section of this college. The account section of this college collect the fees of the students and its records is maintained. |
| Student Admission and Support | Preparation and display of merit and waiting lists, Uploading of admission forms? Registration for admission to PG, NSOP, Coaching Classes for competitive examinations, Feeling of online forms for various entrance examinations is provided support, College website, COP, Add -on courses, Student Seminars, Scholarships, Online certificate courses, OPAC. |
| Examination | Data of internal examination documented. Department of computer science conducts unit test using computer. University examination work is fully computerized to download the question papers from university link every day and in every shift, data on number of dues, absentees uploaded at the end of every shift on daily basis, For smooth conduct of examination, a strong room is available and is provided with computer, laptop, reprography, internet, scanner, printer and CCTV cameras. |
| Planning and Development | Notices served by email in part, Planning, Execution, Analysis of several committee activities is documented using computers and relevant data uploaded on college website, All the departments have been provided with computers and internet facility for their departmental activities, Development work is documented using computers, E-governance sought at Library through OPAC, Working of IQAC is computerised. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-------------------------|---|---|-------------------|
| 2017 | Dr.VINOD KUMAR GUPTA | International travel grant | Chhattisgarh Council of Science Technology, Raipur (C.G) | 50000 |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|---|---|------------|------------|--|--|
| 2017 | NILL | Skill De velopment Program on Tally | 10/07/2017 | 15/07/2017 | Nil | 26 |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|--|------------------------------------|------------|------------|----------|
| ANN and Deep Learning | 1 | 11/06/2018 | 15/06/2018 | 5 |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 1 | 65 | 4 | 36 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|--|
| ? Group insurance for the staff members. ? Sports and Gym facilities. ? ATM facility in the campus. ? Canteen facility. ? Felicitation and awards | ? Group insurance for the employees. ? Sports and Gym facilities. ? ATM facility in the campus. ? Canteen facility. ? Interest free advance loan/assistance for | ? Indoor and outdoor Sports and Gym facilities. ? ATM facility in the campus. ? Canteen facility with subsidized rate for employees. ? Cycle stand |

| | | |
|--|---|--|
| to teachers. ? Management contribution (20) in the encashment of earn leave to permanent retiring teachers | special purposes. ? Dress/uniform to the office staff. ? Felicitation and awards to staffs. | and parking facility. ? Availability of filtered drinking water in the campus. ? Financial assistance/Scholarship to needy students Endowment fund for the welfare of students: Late Pt. Bhagwat Prasad Dubey Student Scholarship. (in the session 2017-18, total students-43, amount- 345600/-) ? Free health checkup/first aid facilities and availability of medical emergency room. ? Sanitary pad vending machine in the girls' common room. ? Prizes and awards to the meritorious students and for the various distinctions earned. ? Common room for girls. ? Gold Medal in the name of Late. ShriBhagwat Prasad Dubey to the best NSS Volunteer for their contribution. ? Every department has a book bank facility created by the faculty member for the needy students. ? Incentives to sportsman on the basis of their performance in the form of sports kit and other necessary amenities free of cost to encourage them. |
|--|---|--|

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external audits regularly. Internal audit is carried every month for each year by M/S Maharishi Bharat Co., Bilaspur (CG). At the end of the year no objection certificate is given. External audit is performed by Local Funds and Audits of Chattisgarh Government, Bilaspur (CG).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| NILL | 0 | 00 |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------------------------------------|----------|--------------------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | By AAA Committee Headed By Principal | Yes | By AAA Committee Headed By Principal |
| Administrative | Yes | By AAA Committee Headed By Principal | Yes | By AAA Committee Headed By Principal |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent-teacher interactions whenever possible and needed.
- Evaluation of students on the basis of their performance on the unit test/attendance and necessary suggestion for their improvement.
- Future action plan to fulfill to their goals.

6.5.3 – Development programmes for support staff (at least three)

- Motivational programs for personality development organized
- Counseling by staff for having an amicable approach with students to inculcate a value system in the institution.
- An empathetic approach was adopted by the administration to resolve their problems viz. financial and support related issues.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Library upgradation .
- Infrastructure development.
- Promotion of online access of various digital depositories.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2017 | To develop IT infrastructure for online admission and enrolment | 03/07/2017 | 03/07/2017 | 06/10/2017 | 1056 |
| 2017 | Upgradation of laboratories and library using | 03/07/2017 | 03/07/2017 | 06/10/2017 | 610 |

| | | | | | |
|-------------------|--|------------|------------|------------|------|
| | digital technologies. | | | | |
| 2017 | To install safety measures equipments in the campus viz. fire safety CCTV Camera | 07/10/2017 | 07/10/2017 | 04/03/2018 | 3500 |
| 2017 | Promotion of learning ecosystem | 05/03/2018 | 05/03/2018 | 30/06/2018 | 856 |
| 2017 | Promotion of Social service activities in the campus | 05/03/2018 | 05/03/2018 | 30/06/2018 | 620 |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|--|-------------|------------|------------------------|------|
| | | | Female | Male |
| Youth Festival | 17/02/2018 | 19/02/2018 | 62 | 18 |
| Poster & Slogan Competition on Women Empowerment | 05/10/2017 | 05/10/2017 | 32 | 38 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| The Use of renewable energy was adopted in the institution in order to create environmental consciousness among the stakeholders. The installation of the solar panels meets the needs of the present without compromising the ability of future generations to meet their own needs. The stakeholders are apprised of their own role in promoting the idea of environmental consciousness. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes | Nil |
| Ramp/Rails | Yes | Nil |
| Rest Rooms | Yes | Nil |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|---|---|--|
| 2017 | Nil | 1 | 21/06/2017 | Nil | International Yoga Day | Students and faculty members practiced Yoga in the college premises | 90 |
| 2017 | Nil | 1 | 05/06/2017 | Nil | Plantation Campaign in adopted village Nevasa | Planting fruit plant saplings to create an orchard in the village. | 65 |
| 2017 | Nil | 1 | 31/08/2017 | Nil | Plantation Campaign | The plantation drive was continued | 107 |
| 2017 | Nil | 1 | 14/11/2017 | Nil | Diabetes Day | For Awareness for wellness of the mind and body, a campaign was organized in the presence of Doctors , Yoga Teachers , Fitness Trainers . Lectures were delivered for awareness | 100 |

| | | | | | | | |
|---------------------------|------|---|------------|------|---------------------|--|-----|
| | | | | | | of Diabetes. | |
| 2017 | Nill | 1 | 03/11/2017 | Nill | Blood Donation Camp | Donation of 90 units of blood and blood group checkup camp was organized in college. It was organized in collaboration with Bilasa Blood Bank, Ekta Blood Bank and District Hospital. The program was inaugurated by G M Railways. | 200 |
| 2017 | Nill | 1 | 28/11/2017 | Nill | Rajbhasha Divas | Principal, faculty and students were present for the program. Lectures were delivered. | 90 |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|----------------------------------|---------------------|---|
| Prospectus cum admission booklet | Nill | The purpose of the Code of Conduct and Code of Ethics is to provide a guideline within which the stakeholders are expected to conduct themselves in their |

| | | |
|-------------------------|------|--|
| | | <p>everyday interaction. This code covers some of the most important issues related to conduct and gives a framework of standard and behavior guidelines. The Code of Conduct is mentioned in the Prospectus -cum- Admission Form of the College. With this the stakeholders are apprised of the rules applied in the institution. Besides giving information about the institute, courses offered, admission guidelines, there is a detailed instruction in the prospectus booklet about the Directions from the University, Government and College. It makes a detailed mention of Rules of Discipline in the College premises, Library, Classrooms, and Laboratories etc. The Code of Ethics is also displayed on the Notice Board, notices displayed on the wall and regular appraisal is done in the class by the faculty. From time-to-time revision of these rules is made by the Discipline Committee.</p> |
| College code statute-28 | Nill | <p>The college is governed by the College Code Statute No. 28. Clear directives have been given in the in the statutory regarding the purpose of a college, the constitution of the Foundation Society and the functioning of the Governing Body. The Powers and the Duties of a Principal as well as the Responsibilities are well defined in it. The entire College Unit functions within the framework and guidelines mentioned in it and the</p> |

Governing Body monitors it all. Action on Suspension, Penalties are also enumerated, Provident Fund and Leave Rules are applied in strict adherence to the directives. The Governing Body is authorized for providing rules for temporary advances from Provident Fund for the employees. The Leave Rules, same as those of Govt. servants. of Govt. of Chhattisgarh are applicable to Teachers. The Governing Body monitors the leave and other casual leave applications of the teachers. As for the other miscellaneous finances, the college maintains its own funds and all receipts of such as fees, donations, grants, interest on investments and endowment funds, borrowing shall be carried to the college funds. The money belonging to the fund is deposited in the Bank by Governing Body. Expenditure is sanctioned by Governing Body. The records of these are maintained by the college. Thus, the College follows the rules laid down in the College Code Statute No. 28 .

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-------------------------------|---------------|-------------|------------------------|
| PrernaDiwas | 02/06/2017 | 02/06/2017 | 45 |
| Sthapana Divas of Institution | 31/07/2017 | 31/07/2017 | 200 |
| International Yoga Day | 21/06/2017 | 21/06/2017 | 90 |
| Independence Day | 15/08/2017 | 15/08/2017 | 110 |
| Gandhi jayanti | 02/10/2017 | 02/10/2017 | 115 |
| Teachers Day Celebration | 05/09/2017 | 05/09/2017 | 1059 |

| | | | |
|--|------------|------------|-----|
| Raj Bhasha Divas | 28/11/2017 | 28/11/2017 | 90 |
| MakarSankranti/Fo unders Day Celebration | 14/01/2018 | 14/01/2018 | 200 |
| Republic Day | 26/01/2018 | 26/01/2018 | 100 |
| BasantPanchmi | 22/01/2018 | 22/01/2018 | 200 |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Prerna Divas 02.6.17 Took an pledge and oath to address enviromental problems in collaboration with NGO's ,Socialorganisations and Governmental Departments. Environmental Day 21.6.17 Faculties, along with the students extended their services in cleaning the campus and upholding the 'Dignity of Labour'. Swachha Bharat Mission 02.10.17 Promoted the objectives of the mission , against open defecation and improve solid waste management NSS Foundation Day 29.9.17 140 Volunteers extended their help in creating Vermicompost Pits in the campus to convert organic materials into humus like fertile material known as vermicompost through worms.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link Best Practice 1 Topic- Connect to Transform Objectives: 1.To make education available to all stakeholders irrespective of their social and economic background. 2. To abide by the vision and mission of the institution ie. ????????foeqDrs 'education liberates '. 3. To fulfil the major purpose of education - bring a difference in the scope of understanding, expanding their horizons and leading the stakeholders to a fulfilling, purposeful life. 4. To transform the young students into responsible citizens who have a clear vision about themselves and surroundings. 5. To bring alienated and stray stakeholders into the mainstream by triggering their creativity. 6. Innovative teaching, learning practices being incorporated Encouraging knowledge into practice. The Context: the institution is a center which caters to students of different background and most of them are from rural areas. The effort of the institution is to respond to the needs of all the students and treat them in an equal manner. It has been seen that students from underprivileged background be it economical geographical or social, shy away from their colleagues and bitter to actively participate in all the program of the college. The faculty of different streams make efforts to connect with these students and help them shed off their inhibitions. The faculty believes that it is important to break off the shell to get to the real core of the individual. The purpose of learning is complete when all the students come to the same platform and grasp knowledge at an equal footing. The most important an initial step is to form a 'connection' with their students and to make them feel comfortable in this environment. The institution practices active involvement of students, to let them make independent decision and start innovative practices. It has been known that the need of the students is complex, and it is necessary that measures are taken to create an atmosphere of motivation to provide opportunity for students to come together for interaction and exchange of ideas. This boosts their confidence and inspires them through hard work. These are the teaching and practices of life management which can only be learned and experienced through interaction. The Practice: The institution has a practice to pay attention to the need of the stakeholders on their entry to the campus from the very first day. Counselling mentoring,

peer mentoring these are the practices in regular manner to help the students realize their potential and show them the right path for success. The stakeholders are uncertain in the decision and normally follow the public opinion rather than their own capabilities. Besides this all the departments have their unique practices to connect with the stakeholders this group becomes a 'small family' the faculty listens to the grievances of the students and adopts practices to support, guide them and to boost confidence in their personality. Botany department is very keen in organizing the programmers which collect the common people to the knowledge about plants. In this context the Botany department has started a program "Plant of the Day" on 5th June 2018. This was aimed to connect the students/people who do not know Botany with the knowledge about plants. Every day the description of one plant with its local name and botanical description and its distribution was written in a paper and displayed in the departmental notice board. Honourable V.C. of the ABVV University Dr. G.D. Sharma has also visited and speculated it and appreciated also. This way the other department faculties have also interacted with the Botany faculties. Slogan regarding conservation of nature, earth planet were also written. English department has adopted a unique practice of 'Chaupal', which is a gathering of students where they discuss, share, participate and celebrate their joys and pains. It is a sacred place of secular nature where everyone has a freedom to speak freely to breed an atmosphere of familiarity.

Here many methods are applied like sessions of storytelling, sharing of experiences, dramatic enactments, delivery of poems and speeches etc. These interactions foster a feeling of brotherhood, confidence, understanding of each other to respect their identity and culture. Department has cultivated a digital library. It is a collection of the picturization of literary works to teach aesthetics and to expose them to cultural, historical and racial diversity in an interesting manner. Audio visual means, storytelling etc. set the foundation of for conveying concepts. It strengthens their secondary learning skills. The Physics Department has developed ways to engage the students in the process of thinking, questioning and problem solving despite the large class size. The Department adopts several ways to help students make the transition from passive listeners to active participants in their own learning. The faculty tries to bridge the gaps in concepts acquired by the students in the earlier classes and start each topic relating it the various concepts and so giving a deeper insight into the subject. The Department has published a laboratory manual for undergraduate students which describes the experiment specifically in the way it is performed in the laboratory. In the post graduate classes, the 'flipped classroom' method is adopted, a type of blended learning where students are introduced to teaching resources at home and practice working it at college with the help of teachers. The teachers are also encouraged to frame questions on the topic taught by them which are compiled to create a question bank. These practices encourage confidence create interest in the subject and the desire to excel in the students. The Department also boost of having a Book Bank with books donated by the faculty and ex-students. This helps economically weaker students. The Department has also adopted an 'Appreciation form', where feedback is maintained for the best books and the rating for the most popular and useful book is offered which is used as a recommendation for purchasing new books for the library. Chemistry Department promotes activities which involves the students and boosts their confidence. The students stay connected with the faculty through a WhatsApp group and Facebook page which helps the students and alumni stay in touch and the with activities of the Department, as many initiatives are taken by the faculty each year. The alumni learn and contribute to these activities. Every year the departmental association conducts PERIODIC TABLE DAY in the fun learning way with ideas contributed by the students. All the students of the Department actively participated. The active involvement of the students in many such activities and projects reflects the zeal for learning. Similarly,

the Zoology department inculcated confidence in the students with a program on Compost Making. It brought them awareness about using waste into bio fertilizer and helping keep the environment clean. These projects also give an idea of employability which they can use in the future. There is also a practice of animal model system developed by CUBE to discourage dissection, teach students collection of real data and analysis. The students participated in the activity with enthusiasm. It created great interest and fun to study, igniting a critical thinking and research aptitude in the students. Challenges: . It requires time and effort to make the students interested. . Lack of team effort, empathy and support among students. . Decreasing patience level amongst students. . Stress due to modern age competition. . Teachers working too many roles at the same time. . Not enough time. . Excessive paperwork for data collection. . Balancing the different learning needs of students. Evidence of Success: . Growth of confidence. . Enhance communication among students. . Adaptability and teamwork. . Efforts on Personality development. The metamorphosis in the students is the biggest evidence of success. These activities inspire a sense of usefulness and goes beyond the comfort of classroom teaching. The aim of holistic teaching is achieved as it fuels their inquiry, teaches them cooperative skills and promotes interactive teaching. Actively involving students is Learning. Each member has an opportunity to contribute to small groups. Students are apt to take more ownership of their material and to think critically about related issues when they work as a team. All these activities connect the students and transform them to be responsible citizens. Best practice 02 Holistic Education: 'Yoga to Reach your Potential".

The Objective: The institution takes necessary steps for the mental and physical wellbeing of the students. At the very outset of the session 2017 -18, it was unanimously decided that Yoga would be taught and practiced throughout the session keeping in mind the stress and other problems endured by the students in modern day hectic life. Burden by enormous expectations and cut-throat competition the young minds experience a fatigue and disorientation and therefore the institution felt it is a responsibility to teach the students how to lead a healthy life by practicing Yoga. Aware of the fact that regular practicing of yoga improves our

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://cmdpgcollege.ac.in/Uploads/7.2.1%20Best%20Practices-min_2021204083939.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

- College with Potential for excellence status by University Grants Commission
- Accredited by NAAC with grade "A"
- Best NSS Unit award of the Chhattisgarh State AtalBihariVajpaeeVishwavidyalaya, Bilaspur
- Recognized Study Centre for promotion of research
- Qualified and experienced staff
- Excellent academic results and healthy academic environment
- Well-equipped laboratories and spacious class rooms
- Oldest College of the region with Arts, Commerce and Science functioning since July 31, 1956 Location is advantageous as it is in the heart of the City is open huge campus and playground with well infrastructure.
- A Co-educational College working to counter discrimination, gender bias and to promote equality
- Along with conventional courses the College has included professional and job oriented courses
- Skill development courses in collaboration with Tata Institute of Social Sciences, Mumbai
- Sports Complex which includes Badminton Court, Table Tennis outdoor sports ground for Volley ball, basketball, Hand ball, Hockey cricket, Football.
- Indoor auditorium/ Theatre for organizing educational, cultural programs

Central Library with reading room • Scholarships and subsidized fees for SC/ST/ and students of weaker sections • NSS • Red Cross Society and Medical Care Centre facility • Training and Placement Cell Career Guidance Cell • Canteen • Parking • Security with Camera surveillance inside and outside campus • Academic achievements : University results Total no. of Gold Medals / University Toppers in various Programs (Post Graduate/ Undergraduate) : 09 • Total no. of Merit holders: 82 The College is committed to community, social work to promote social change, development, Cohesion and the empowerment of the people and communities and environment. • The curriculum inculcates environmental awareness and to cultivate environmental stewards to participate in creating a better future. • Promoting india's pluralistic and multicultural Society. • Taking up issues of national importance

Provide the weblink of the institution

https://cmdpqcollege.ac.in/Uploads/7.3%20Institutional%20Distinctiveness%202017-18_2021204084639.pdf

8.Future Plans of Actions for Next Academic Year

1. To review university calendar in light of recent guidelines of affiliating university. 2. Effective implementation of semester system for post graduate programs as per recommendation. 3. An action plan for effective teaching and learning for post graduate programs having internal test, seminars and other experiential learning activities. 4. Upgradation of college library in semi manual mode to automation mode. 5. Development of ICT facilities and e-classroom/smart classes to enhance teaching and learning in the campus. 6. To take-up national programs on priority basis to inculcate core values and aesthetic aptitude in the stake holders. 7. To promote research and development. 8. Emphasis on social, cultural and environmental conservation activities. 9. Necessary steps to achieve vision and mission of the college. 10. A holistic approach to prepare learner in the campus through education.